

Welsh Newton & Llanrothal Group Parish Council

Minutes of the Meeting of the Group Parish Council,
Held at Welsh Newton Village Hall
On Thursday 13th September 2018
At 7.30pm

Present: Councillors: Mr. Craig Bligh (Chairman); Mr. Steve Wilkes; Mrs. Elissa Swinglehurst, Mrs. Moira Cox, Mr. Keith Simmons and Mr. Martin Barter

In attendance: Mrs. Emma Thomas – Parish Clerk; Mr. Terry Griffiths – Lengthsman and three police officers

Public: 8

1. To receive and accept apologies for absence

Apologies were RECEIVED and ACCEPTED from Cllr. Matthew Hall.

2. To receive any declarations of interest or written applications for dispensation from Councillors on agenda items

Cllr. Steve Wilkes declared a non-pecuniary interest against item 8.3 and signed the book.

Cllr. Elissa Swinglehurst declared a non-pecuniary interest against item 7.2 and signed the book

3. To agree and sign the minutes of The Group Parish Council meeting held on 12th July 2018

It was RESOLVED to approve the minutes and they were duly signed by the Chair.

4. Public Question Time

The following points were raised:

- It has been over three months since the Council wrote a letter to HCCG. Has there been a response? *No*
- The information given by HCCG was incorrect – parishioners can register at Much Birch Practice.
- In 2012 it had been agreed that gates would be installed on footpaths no stiles – why had this not been done?
Landowners cannot be forced to use gates.
- Would it be possible for all public attendees at meetings to give their names and addresses? In case they needed to be contacted following a meeting or comment made? *The clerk will investigate the legality of this?*

5. Reports

5.1 Ward Cllrs report & Q & A time - Appendix 1

Cllr Swinglehurst REPORTED that August had been a quiet month as usual. A further update would follow later in the month. It was asked whether Herefordshire Council is forming a HIF (Housing Infrastructure Fund). Cllr Swinglehurst RESOLVED to find out.

5.2 Locality Officer Report

Not present. It was RESOLVED that the clerk insist that he has contact with the council – Cllr Wilkes AGREED to meet him during the day time if this was easier.

It was RESOLVED to take item 8.3 next in order that the police and public could then leave if they wished.

8.3 To consider the issue of the bridle-way – Morgans Grove

The clerk REPORTED that in order for an individual to claim prescriptive rights they had to submit form MO4 to Balfour Beatty. It was AGREED that the clerk would email any parishioner who requested it. The police CONFIRMED that until such a time as any rights were granted, it was an offence to use a motorised vehicle on this PRoW. Should anyone be REPORTED they were therefore duty bound to investigate and issue orders if required.

The police and 6 members of the public left the meeting.

6. Finance

6.1 To note the September Finance report and bank balances – Appendix 2

The finance report was RECEIVED and APPROVED. The chair signed it and the bank statements as evidence of budget monitoring and bank reconciliation.

6.2 To receive an update on SID purchase

It was REPORTED that the SID survey results had determined that SID's could be placed. It was RESOLVED that Cllr Bligh would proceed and order the two SID devices as previously agreed. It was RESOLVED that the clerk would confirm they were insured.

6.3 To consider the following invoices for payment:

6.3.1 The clerks expenses £42.31 (previously circulated)

6.3.2 The clerk's salary – August and September

6.3.3 HMRC PAYE £228.60

The above invoices were APPROVED for payment and the cheques were signed and online payments agreed.

6.4 To consider the 2019-20 budget and precept

It was RESOLVED that the clerk would draw up a draft budget for discussion at the October meeting.

7. Lengthsman /footpaths/PRoW

7.1 To consider work to be carried out by the lengthsman

The lengthsman REQUESTED he be allowed to complete 2 days maintenance in the villages. This was APPROVED. It was also APPROVED that he lengthsman replace the missing fingerposts in Llanrothal.

7.2 To consider the Jubilee Walk – responses from landowners

The clerk REPORTED that most landowners seemed unaware of which PRoW was the Jubilee Way. It was RESOLVED that the clerk re-contact all landowners with a map showing the route. It was RESOLVED that the clerk put the map on the website.

8. Highways

8.1 To consider road issues for reporting to Balfour Beatty

It was RESOLVED that the clerk log the following issues:

- Request the Locality Steward inspect the problems surrounding the pond and culvert by the Parsonage and Tregate Farm.
- The collapse of the road between Tregate Farm and Tregate Warren.
- The manhole covers by the telephone box in Welsh Newton

8.2 To receive an update on any highways/locality issues –

No update was forthcoming from the Locality Steward. The following issues were NOTED as outstanding.

Date	Minute	Item	Status
08.02.18	8.3	Signs on the A466 road at Buckholt.	Clerk wrote to Monmouth – no response yet
06.12.17	Email	Highway damage	Highway damage by tractors – tarmac broken. Reported on HC log on 6 th Dec 2017 – CAS-656887-Q9N4H2
14.12.17	5.2		DA to ask Shane Hancocks what legal powers the council has to force the contractor to pay for damage to the highway.
11.01.18	6.1	Signs by Llanrothal rd jctn.	Clerk to request DA put up more signs by Llanrothal Road junction and by first driveway going to Cwm. Clerk emailed DA on 15 th January 2018
11.01.18	6.2	Stiles broken on WNN8 and LO1	TG to request stiles from DA for WNN8 and LO1 footpaths – awaited.

9. Planning

9.1 To note planning application approved / refused by Herefordshire Council since the last meeting

Date	App. No.	Description	PC Comment	HC Decision
2015?		Legal Agreement for Farm Worker bungalows at Lower Buckholt Farm		Approved – temporary installation for 3 years.
11.01.17	173774/F	- Biddlestone Farm, Llangarron, Ross-on-Wye, HR9 6NT Erection of up to 32 hectares of fixed polytunnels over arable crops grown on table-tops	Object	Awaited
12.04.18	180274	Brook Cottage – Buckholt, NP25 5RJ Proposed two-storey and single-storey extension, alterations and detached double garage - amended	Object	Awaited

10. Neighbourhood Plan

10.1 To consider approving the draft NDP, policy maps, SEA, HRA, Basic conditions statement and Consultation statement for submission to Herefordshire Council at Regulation 16.

This item was DEFERRED until the October meeting when the SEA and HRA would be available.

11. Parishioner Engagement – letter drop

It was RESOLVED to defer this item until the budget had been considered.

12. Correspondence – pothole consultation

This item was DEFERRD to the October meeting.

13. To consider the outstanding actions

The following items were considered:

Date and Minute	Item	Action
14.06.18 10	The War Memorial situation	Ongoing discussions with land owner. Ongoing. It was unlikely that any changes would be in place for November this year. It was RESOLVED that the clerk would investigate the price of a road closure.
14.06.18 13	Pembridge Castle	SW to keep clerk informed when new ownership is established. Clerk to write regarding possible community access and use of castle.
14.06.18 14	The right for English residents to register with an English medical practice	Clerk to write to HCCG for clarity on the matter. Awaiting a response Cllr Swinglehurst had received an email from Mr. Simon Trickett regarding the Statement of Principles and Values document that is in progress. It was RESOLVED that the clerk write to HCCG again – requesting a response to the original letter.
14.06.18 12	Good Neighbour Scheme	ES to keep council informed about scheme

14. To consider items for the next meeting – No discussion

Fungus on tree on the Common; Clerks annual review.

15. Date of next meeting - 11th October 2018

Noted

Signed: _____ Dated: _____