

# Welsh Newton & Llanrothal Group Parish Council

## Minutes of The Group Parish Council Meeting Held at St Marys Church Welsh Newton, on Thursday 9<sup>th</sup> June 2017 At 7.30pm

**Present:** Chairman, Cllr C Bligh, Cllr Mr S Wilkes Vice – Chairman, Cllr Mrs M Cox  
Cllr E Swinglehurst

**In attendance:** Mrs Kath Greenow Parish Clerk, 1 parishioner

### 1. Apologies for Absence

1.1 To receive and accept apologies from Councillors

Apologies accepted from: Cllr Mr M Barter & Cllr Matthew Hall & Cllr K Simmons

### 2. Declarations of Interest & Dispensations

2.1 To receive any declarations of interest or written applications for dispensation from Councillors on agenda items

None Declared

### 3. To agree and sign the minutes of The Annual Group Parish Council meeting held on 11<sup>th</sup> May 2017

It was **RESOLVED:** agree and sign the minutes of The Annual Group Parish Council meeting held on 11<sup>th</sup> May 2017

### 4. Public Question Time

Designated maximum period of 10 minutes to accommodate members of the public who may wish to either raise relevant issues or ask the Parish Council questions

A parishioner present asked about the new Parish Council website.

### 5. Reports

5.1 Ward Cllrs report & Q & A time

The Ward Cllrs gave a report which was noted by Cllrs.

5.2 Locality Officer report

No locality officer present

### 6. Clerk cover

6.1 To consider clerk cover from HALC until a new clerk is appointed

It was **RESOLVED:** not to take up Clerk cover from HALC. The current clerk agreed to remain in post until a new Clerk was appointed.

### 7. Lengthsman /footpaths

7.1 To consider work to be carried out by the lengthsman

No report from Lengthsman on work on defects needing attention.

It was **RESOLVED:** that the Clerk contact the lengthsman to discuss maintenance plan in line with lengthsman budget for 2017/18

[Clerk to Action](#)

7.2 To consider work to be undertaken on the parish footpaths

Clerk to contact Dave Atkinson regarding Bridge issues near Mally Brook. Over grown hedgerow issues have still not been addressed on Newton Common the Clerk was asked to chase this matter up with the locality officer.

[Clerk to Action](#)

### 8. Highways

8.1 To consider road issues for reporting to Balfour Beatty

Nothing to report

### 9. Planning

9.1 To note planning application approved / refused by Herefordshire Council since the last meeting.

None

9.2 Planning application for comment 171827 Primrose Cottage St Wolstones Road Welsh Newton Monmouth

Proposed erection of three bay oak framed garage with storage over

It was **RESOLVED**: no objection

**10. Neighbourhood Plan**

10.1 To receive an update on the NDP and next steps

The Clerk advise that she was waiting for the inspector's report to be completed by the end of June

**11. Finance**

11.1 Confirmation of Bank Balances

No up-to-date bank statement available

Internet banking process has been completed with Lloyds

11.2 To receive an update on SID (Speed Indicator Device)

Discussion took place concerning SID's and the Parish Council purchasing their own SID

Herefordshire Council had advised that a meeting needed to take place with regard to possible sites for locating a SID and then a speed survey would need to be carried also.

It was **RESOLVED**: to obtain quotes for the purchase of SID and quotes for carrying out a speed survey.

[Clerk to Action](#)

11.3 To consider invoices for Payment

It was **RESOLVED**: to pay

Zurich Insurance £487.18

Clerks reimbursement of postage 1.30

Clerks Mileage May – June £25.02

H Roberts Internal Audit Fee £50.00

11.4 To agree and adopt internally audited accounts 2016/17

It was **RESOLVED**: to agree and adopt internally audited accounts 2016/17

11.5 To note internal auditors report and attend to any action items required

It was **RESOLVED**: to note internal auditors report and attend to any action items required

11.6 To agree and sign The Annual Governance Statement 2016/17

It was **RESOLVED**: to agree and sign The Annual Governance Statement 2016/17

11.7 To agree and sign The Annual Accounting Statement 2016/17

It was **RESOLVED**: to agree and sign The Annual Accounting Statement 2016/17

11.8 To receive an update on parish defibrillator

The Clerk gave an update regarding grant funding available for defib

It was **RESOLVED**: that the clerk applies for a grant from The Big Lottery.

[Clerk to Action](#)

**12. Correspondence**

12.1 To consider HALC training schedule and book training as required

Noted

12.2 To note correspondence from parishioner concerning Primary Medical Care

Noted

**13. Date of next meeting Thursday 6<sup>th</sup> July 2017 7.30pm**

**Subject to Council Resolution this item may be held in Closed Session due to the confidential matter of employment to be discussed**

**A resolution was passed to exclude the public and press due to the confidential matter to be discussed**

**14. Employments matters**

Discussion took place concerning recruitment service from HALC and process for a new clerk

Chairman..... Date .....

Welsh Newton Parish Council