



Welsh Newton & Llanrothal Group Parish Council



Minutes of Welsh Newton Parish & Llanrothal Parish
Held in Welsh Newton Village Hall
On Thursday 9th June 2016

Cllr Mr S Wilkes Vice – Chairman

Cllr Mr M Barter

Ward Councillor and Councillor Ms E Swinglehurst

In attendance: Mrs Kath Greenow Parish, Clerk Terry Griffiths Parish Lengthsman and one parishioner

In the absence of the Chairman the Vice chair chaired the meeting

1. Apologies for Absence

1.1 To receive and accept any apologies from Councillors

Apologies accepted from: Cllr Mr C Bligh – Chairman, Cllr Mrs M Cox & Cllr Mr K Simmons

2. Declarations of Interest & Dispensations

2.1 To receive any declarations of interest on agenda items from Councillors

None declared

2.2 To consider any written applications for dispensation from Councillors

No written requests received

3. To agree and sign the minutes of The Group Parish Council meeting held on 12/05/2016

It was **RESOLVED** to: agree and sign the minutes of The Group Parish Council meeting held on 12/05/2016

4. Public Question Time

Designated maximum period of 10 minutes to accommodate members of the public who may wish to either raise relevant issues or ask the Parish Council questions.

A parishioner present at the meeting asked if website information could be updated.

Clerk to email approved minutes, draft minutes and year end accounts to website administrator.

One of the parish noticeboards had not had the agenda on it for the meeting tonight.

5. Lengthsman

5.1 To receive a report from parish lengthsman

The parish lengthsman Terry Griffiths updated the PC on general maintenance day work carried out as required. Verge cutting had commenced by B/B contractor on the main roads but to date had not been carried out on the minor road, which would be undertaken in the next week. The U7122 midway from 466 to Newton Cross the ditch was blocked and needed clearing out. Newton Pitch: verge on C1248 downhill needs investigating for other drains in this location. Little Acre - no update. Clerk to contact locality steward.

5.2 To consider work to be carried out by the lengthsman.

It was **RESOLVED**: to continue with maintenance day work as required.

6. Footpaths report

6.1 To receive footpaths report from the footpaths officer

Llanrothal walk complete as previously requested. Lengthsman advised that way markers required on Finger post near the highway. Terry to email clerk and clerk to contact locality officer regarding this matter. Clarity also required with regard to liability if a footpath style became unsafe. Lengthsman's view was that the PC may need to close off the footpath on health and safety grounds. Clerk asked to contact locality officer for advice. Lengthsman to contact Cllr Swinglehurst with regard to gate ordered for footpath L014.

6.2 To consider work to be carried out on the footpaths

It was **RESOLVED**: that lengthsman carry out style repairs as required on footpaths and cut back vegetation on the footpaths

7. Finance

7.1 To note bank balances

Bank Balances noted as £7648.08 Treasurers a/c Business a/c £6838.60

7.2 To note Bacs remittance

1st Precept payment 2016/17 £3850.00

Noted

HMRC VAT Reclaim 2015/16 £1130.75

Noted

Herefordshire Council L/ma scheme & P2 2015/16 £1250.00

Noted

Bank payment -Transparency Grant £425.00

Noted

Bank transfer (13/04/2016) from Bus A/C £2500.00

7.3 To consider invoices for Payment

It was **RESOLVED**: to pay

Clerks reimbursement Postage £ 8.90

7.4 To consider internet banking

It was **RESOLVED**: that the PC would apply for, and set up internet banking facilities for the PC. Clerk to liaise with Chairman and set up online banking with Lloyds bank.

7.5 To receive an update regarding purchase of parish council laptop and Printer

Quote from PC world for laptop, printer, maintenance package £451.64 + vat

It was **RESOLVED** to agree quote and clerk to purchase the equipment and maintenance package.

7.6 To consider process for Clerks reimbursement of postage, stationary & printing for the Group Parish Council

It was **RESOLVED**: that the clerk would be reimbursed via cheque for postage, stationary & printing. Subject to receipts being presented to the PC

8. Neighbourhood plan update

8.1 To Consider approval of the revised draft neighbourhood plan.

It was **RESOLVED**: to approve the draft NDP ready for submitting to Herefordshire Council. Clerk to email NDP, Consultation Statement and Basic Conditions Statement to Herefordshire Council Neighbourhood planning officer Karla Johnson

9. Planning

9.1 To note planning permission granted/refused since last meeting

None

9.2 To consider representation to be made concerning appeal made to secretary of state concerning application:

152634- The Old Granary, Upper Cwm Farm, Welsh Newton Monmouth NP25 5RW

It was **RESOLVED**: that there would be no further comment from PC

10. Correspondence

10.1 To note correspondence received since last meeting

Halc information corner Noted

Next Parish Council meeting noted as Thursday 14th July 2016 at 7.30pm Welsh Newton Village Hall

Subject to Council Resolution this item may be held in Closed Session due to the confidential matter of employment to be discussed

A resolution was passed to exclude the public and press due to a confidential matter to be discussed

Signed



Dated

14/7/2016

Cllr Craig Bligh – Chairman Welsh Newton & Llanrothal Group Parish Council