

Welsh Newton & Llanrothal Group Parish Council



Minutes of the Annual Meeting of
Welsh Newton & Llanrothal Group Parish Council
held in Welsh Newton Village Hall on Thursday 10th May 2012



No WNL/MW/062

Present

Councillor Mr. C. D. Bligh Chairman
Councillor Mr. S. G. Wilkes Vice-Chairman
Councillor Mrs. M. Cox
Councillor Mr. K. Simmons
Councillor Mr. B. Stockley
Councillor Ms. E. Swinglehurst

Clerk Mr. M. Walker

Also Present

Six members of the public

The Annual Group Parish Council Meeting was formally opened at 7.20pm

1.0 Election of Chairman & Vice-Chairman

Councillor Mr. Craig D. Bligh being proposed by Councillor Ms. E. Swinglehurst and seconded by Councillor Mr. B. Stockley was elected unanimously as Parish Council **Chairman**.

The Acceptance of Office form was signed by the Chairman and witnessed by the Clerk.

The Chairman asked for nominations for the position of **Vice-Chairman**, Councillor Mr. Steve G. Wilkes having been unanimously elected to the post signed the appropriate Acceptance of Office form which was witnessed by the Clerk.

2.0 Apologies

Apologies were received (via a Parish Councillor) and accepted from Councillor Mr. J. Lane and Ward Councillor Mrs. Jenny Hyde by Email to the Parish Council Clerk

3.0 Declarations of Interest

3.1 All members were given the opportunity of updating their **General Notice of Registrable Interest** forms but only Councillor Mr. C. D. Bligh Chairman and Councillor Ms. E. Swinglehurst needed to make any amendments. Councillor Ms. E. Swinglehurst's form was returned to the Clerk for copying and returning to the Electoral Registration Office within the mandatory 28 day period. Councillor Mr. C. D. Bligh Chairman took his home to be returned to the Parish Council Clerk by post as soon as possible for copying and returning to the Electoral Registration Office within the mandatory 28 day period.

3.2 A Personal and Prejudicial Declaration of Interest was made by Councillor Mrs. M. Cox for item 10.1 of this Agenda



**The Parish Council resolved to change the order of business
and to deal with Item 10 of the Agenda at this point**

10.0 Planning Applications for Consideration

10.1

Site	Rosemount, Welsh Newton Common Monmouth Monmouthshire NP25 5RR
Description	Proposed ménage, fencing and floodlights
Application No	S112806/F
Grid Ref	OS 350977, 217576
Application Type	Planning Permission

“That while there were no specific objections to a private ménage as such the Parish Council Resolved unanimously **NOT** to support the application as presented.

By reasons of

Concerns raised that the additional water running-off has not been sufficiently addressed potentially putting adjacent lower properties at risk.

The considerable light pollution would seriously effect local wildlife as well as adjacent properties

The existing access is totally inadequate for use during the construction

There has been no mention of hedge rows which it was considered would have to be removed to accommodate the development

Given the size of the proposal and that there are already a large number of horses kept at the property it would appear that this development would be more for commercial use than for a single rider.”

10.2

Site	Nythfa, Welsh Newton Common Herefordshire NP25 5RT
Description	Proposed single storey extension to existing bungalow
Application No	S120875/FH
Grid Ref	OS 350903, 217571
Application Type	Full Householder

RESOLVED: - unanimously to support the application as presented

**The Parish Council continued with the correct order of business
Item 4 of the Agenda at this point**

4.0 Minutes

The Minutes of the Ordinary Group Parish Council Meeting No WNL/MW/061 held on the 12th April 2012 were **Unanimously** confirmed as a true record and signed by the Chairman.

5.0 Financial Report

5.1 The Parish Council **Resolved Unanimously** to ratify the 2011-2012 Accounts as presented.

See appendix No1

5.2 The questions in the Annual Governance Statement were answered individually by the Parish Council and **Unanimously Approved.**

5.3 The Chairman signed the Annual Audit Return form as did the Clerk / RFO.



5.4 Bank Balances as per statements

@ 4 th May 2012	Treasures Account	£4,955.98
@ 4 th May 2012	Instant Access Account	£5,327.43

Receipts

Herefordshire Council Precept 1 st part for 2012 – 2013	£3,265.00
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Confirmation that Herefordshire Council had been Invoice for the 1st 2nd 3rd Quarter Lengthsman Grant, which had not been received yet

Invoices for Payments

Clerk's Gross Salary April 2012	£275.35
Lengthsman Scheme Gross Admin	£22.50
Vehicle Expenses	£40.69
Postage	£4.92
Training	£5.00
HMR&C TAX £59.40 & NIC £0.00	
Mr. S. Mitchell Webmaster March 2012 (Last payment)	£25.00
Herefordshire Association of Local Councils (HALC)	
General Power of Competence 19/04/2012 Councillor Mr. B. Stockley	£25.00
Came & Company Insurance 01/06/2012 – 31/05/2013 (Clerk to look into contents of insurance cover)	£597.01
WNCAC	£51.00
Clerk's Gross Salary May 2012	£275.35
Lengthsman Scheme Gross Admin	£22.50
Vehicle Expenses	£53.03
Postage	£25.98
Training	£5.00
Computer Software	£38.88
HMR&C TAX £72.80 & NIC £0.00	
2 x Maxell 8gb USB Flash Drives	£26.00
Mrs. S. Rees Internal Auditor	£25.00
Terry Griffiths (Contracts) Lengthsman	£268.80
Parochial Church Council PCC Fund Raising Committee	£300.00

All invoices were Unanimously Approved for payment

HMR&C VAT Form for 01/04/2011 – 31/03/2012 for £719.11 completed ready for submission

The "Notice of appointment of date for the exercise of electors' rights" for the accounts for the year ended 31st March 2012 was given to the Chairman to post on the Parish Council Notice Board

5.5 The Parish Council **Resolved Unanimously** the re-appointment of the Internal Auditor.

6.0 Election of Delegates

Village Hall Committee

Councillor Mr. John Lane was elected as Parish Council Delegate for

The Village Hall Committee



Welsh Newton Common Advisory Committee

Councillor Mr. Steve Wilkes and Councillor Mrs. Moira Cox were elected as Parish Council Delegates to the **Welsh Newton Common Advisory Committee**

HALC SAM Representatives

Parish Council Clerk Mr. Malcolm Walker was elected as **HALC SAM** Representative

The second representative being agreed as open

Llangrove School Delegate

Councillor Mrs. M. Cox reported that a scheduled meeting had been cancelled

Councillor Mrs. M. Cox was elected as Parish Council **Delegate for**

Llangrove School

7.0 Ward Councillor's Report

Ward Councillor Mrs. Jenny Hyde was not present

8.0 Celebrations for the Queen's Jubilee

Meet on Welsh Newton Common Barbeque and Barn Dance Monday 4th June 2012

"Street Party" Pig Roast and Picnic Lunch 12.00 noon to 2.00pm at

The Beeches Welsh Newton Common (Please bring food to share)

Small number of Stalls including Children's Treasure Hunt

Party and Barbeque at Westwood 5.00pm till midnight (Please bring a bottle)

St. Faiths Church, Welsh Newton Common an Exhibition of Local History and a chance to see the Jubilee Banner

Mrs. Mary Ross to discuss and explain requirements for the Felting project

The Parish Council **Resolved Unanimously** the request for £100.00 for materials and framing project

(Prize for the most patriotic costume at the picnic)

The Parish Council **Resolved Unanimously** the request for the Parochial Church Council PCC Fund Raising Committee for £300.00

9.0 Commons Advisory Committee

Actions needing attention:-

Definitive OS Map 1968 required

Ditching work on A466 Hereford side of Welsh Newton soil now spread and levelled

Pot holes near the Pond at Tremahaid U71222 reported Job number 123993

Clerk to look into regulations regarding 2006 Commons Act

Bridle Path blocked by locked gate

Verge erosion by Parish owned Telephone Kiosk and triangle U71222 and U71223 reported Job number 123994

Site meeting to be arranged between Parish Council representatives and the Fire Service

Joint meeting to be arranged between Parish Councils reference Motor Cross

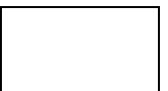
Oak Tree on Welsh Newton Common urgently needing attention

11.0 Previous Action Points

Confirmation received from Imperial War Museum IWM that the Welsh Newton and Llanrothal War Memorial has been recorded, reference number 33041.

Any extra information received would be added to the record.

Information also to be sent to English Heritage



Pull in at Welsh Newton Bus Stop / Shelter
Barrier still not installed by Herefordshire Council/Amey Wye Valley
Clerk instructed to progress the situation

12.0 Correspondence

14th April 2012 Herefordshire Council
 Museum on the Move 2012-2013 Luxuries & Essentials
The story of our need to shop 02/04/2012 – 08/06/2012 & 14/08/2012 – 02/11/2012

5th May 2012 Herefordshire Council
 Take One...Bell 02/06/2012 – 17/06/2012

May 2012 Living Villages
 Conference at The Lady Emily Community Hall, Tarrington
 Friday 18th May 2012 9.00am – 2.30pm

10th May 2012 *(By hand to the Chairman)*
 Letter reference Rain Damage Welsh Newton Common
 from Mrs. Barbara Barter, The Coach House, Newton Lodge

13.0 Roads & Footpaths

No problems identified

14.0 Matters Relayed to the Clerk for the Agenda of the Next Meeting

Pot Holes

Bus Stop on Welsh Newton Common

Definitive map

15.0 Confirmation Date, Time and Venue of the next Group Parish Council Meeting

The next Ordinary Meeting of the Group Parish Council will be held on
Thursday 14th June 2012 at Welsh Newton Village Hall to commence at 7.30pm

16.0 Parish Council Clerk's Annual Performance & Salary Review

Resolved that this item should be held in a closed session

All members of the public and the Clerk left the meeting room.

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Signed.....

Parish Council Chairman Councillor Mr. C. D. Bligh
Dated 14th June 2012

